

COUNTY OF KENNEBEC



Frequently Asked Questions

- 1. What are the requirements to become a Corrections Officer at Kennebec County?** The minimum requirements are that a person be at least 18 years old (there is no “maximum” age); complete the application process, which includes a background check. Kennebec County is an equal opportunity employer, women and minorities are encouraged to apply.
- 2. What does a Corrections Officer do?** A Corrections Officer is responsible for the care and custody of the inmates in the Correctional Facility. The routine activities that Corrections Officers are involved in include supervising inmates in their living environment, transporting them from one section of the Correctional Facility to another, logging activities as they occur and assisting in critical situations as needed.
- 3. What is the pay rate?** The current starting pay rate for Corrections Officers at the Kennebec County Correctional Facility is \$12.37 per hour. Lateral entry may be offered to qualified individuals.
- 4. Where is the Correctional Facility located?** The Kennebec County Correctional Facility is located at 115 State Street, Augusta. Any applications submitted to Kennebec County for Corrections Officer positions are for positions at this Correctional Facility only; this is not for employment at state facilities or other counties in the area.
- 5. How long does it take to get hired?** While there is no exact amount of time for a given application, the average amount of time from start to finish, if we are hiring, is 2-3 weeks.
- 6. I’m having trouble locating some of the documents requested in the application. What should I do?** If you have not submitted your application, go ahead and submit what you have. Contact the agency or department that initially issued the document and request that a copy of it be sent to you. If you’re not sure if you need to submit a certain document, please contact the Human Resources office at 622-0971.
- 7. What is the Physical Agility test?** The Agility test is a test of minimum physical requirements for this position. There are five portions to the test: a one minute sit-up test, one repetition-maximum bench press, sit and reach test, one repetition-maximum leg press, stair run (2 times complete up and down).
- 8. What is the training like?** Our candidates are well trained before they start their employment at the Kennebec County Correctional Facility. We do a two-week paid training session, at the end of which our employees will be recommended to the MCJA to become certified as Corrections Officers. The training is done approximately 8-4 Monday through Friday with some exceptions. After your training is complete, you will be paired with

a Field Training Officer to assist you in the transition into your new working environment.

9. **What are the shifts available?** The Kennebec County Corrections Facility requires employees to work one of three shifts, first shift of 7:45 AM – 4:00 PM, second shift of 3:45 PM – 12:00 AM, and third shift of 11:45 PM – 8:00 AM. When you first start your career with us, you will be assigned to one of these shifts.

10. **Does the county use rotating schedules?** No.

11. **I am certified as a Corrections Officer in another state, do I still need to be certified in Maine to work for Kennebec County?** Yes, the Kennebec County Correctional Facility requires that its Corrections Officers be certified through the Maine Criminal Justice Academy training course.